



**The Desert Pearls Foundation**  
**Treasurer Report June 2, 2024**  
**TopGolf: Pinkies on the Green**

Description	Total Amount	BALANCES
50/50 Raffle Cash	1,394.00	
General Donation Cash	115.00	
General Donation Check	300.00	
General Donation via Paypal on 5/29/2024 (Included in Paypal payment of \$250.00)	160.00	
Paypal General Donation	180.00	
Silent Auction Items via PayPal	1,586.41	PayPal fees not paid
Silent Auction PayPal Fee Carolyn Hickman (Payton paid) CASH	1.25	
Silent Auction - Cash	1,635.00	
Petty Cash on hand	300.00	
<b>TOTAL MONIES DAY OF EVENT</b>		<b>5,671.66</b>
<i>Less Petty Cash</i>	<i>300.00</i>	
<i>Less 50/50 Raffle Winner (M. Bridgeman)</i>	<i>697.00</i>	
<b>TOTAL</b>	<b>997.00</b>	
<b>TOTAL BALANCE RAISED DAY OF EVENT</b>		<b>\$4,674.66</b>
Eventbrite ACH Deposit	12,314.18	
General Donation via Paypal on 5/29/2024 (Included in Paypal payment of \$250.00)	90.00	
General Donations via Eventbrite \$40.00 (Included in Eventbrite ACH total)	40.00	
<b>TOTAL EVENTBRITE PAYMENTS</b>		<b>12,404.18</b>
<b>TOTAL FUNDS RAISED</b>		<b>\$17,078.84</b>
<i>Less Top Golf Expenses</i>		
<i>TopGolf Deposit 9/12/2023</i>	<i>2,944.72</i>	
<i>TopGolf final payment via check</i>	<i>6,128.08</i>	
<i>BJ Brian Barry payment via check</i>	<i>500.00</i>	
<i>Y. Watkins Reimbursement Decorations</i>	<i>149.14</i>	
<i>K. Hunley Reimbursement Wristbands</i>	<i>32.74</i>	
<b>TOTAL EXPENSES PINKIES ON THE GREEN</b>	<b>9,754.68</b>	
<b>TOTAL FUNDS RAISED TOPGOLF PINKIES ON THE GREEN</b>		<b>\$7,324.16</b>

Respectfully submitted,

Elana A. Payton, Treasurer



**The Desert Pearls Foundation**  
**PINKIES ON THE GREEN FINANCIAL REPORT OVERVIEW**

Financial Procedures:

- Sonya Payne – 50/50 Raffle, Jauron Leefers, Abiana Conliffe
- Tolisha Eason – Financial Secretary
- Elana Payton – Treasurer
- Veronica Armstrong – Financial Support/Provide restroom breaks for the finance table

**Overview**

Financial procedures streamlined activities and provided an opportunity for the fundraiser financial committee to implement procedures with fidelity and integrity.

50/50 Raffle

- 50/50 Raffle was managed solely by Sonya Payne. She managed cash flow, ticket raffle bag container, and reissued tickets as needed to sellers. Two cash bags were prepared prior to the start of the event. Each bag contained \$50 in cash and ten sets of five tickets totaling 50 tickets/bag. Pens were provided in each bag. Pens were identified with a TDPF Logo tag.
- Sellers worked solely with Sonya Payne and would return to the finance table to submit raffle tickets and cash. Cash bags were replenished as needed throughout the event.

Financial Secretary

- Tolisha Eason utilized a receipt book. Each individual receipt was pre-labeled with the following information for donor ease of information.



The Desert Pearls Foundation, Inc.  
EIN: 84-3976364  
Pinkies on the Green  
June 2, 2024

- Receipts were handwritten and distributed to donors when funds were received. A cash locked cashbox was utilized to hold funds.
- Overall, all payments were received with ease and change was provided as needed. Receipts were distributed with ease.
- Silent Auction slowed the process of payment and receipts for several reasons:
  1. Winners approached the finance table to pay without knowledge of what they won or the amount they needed to pay.
    - Winners approached the table with a handwritten note on the back of small sheet of paper. Some individuals won several items and received several notes. None had amounts listed.
  2. The finance table was not provided documentation of winners and the amount owed.
  3. Individuals were not informed of the three forms of payment prior to the start of the auction: Cash, Check or PayPal. Most paid by cash or PayPal but one individual had difficulty paying for their item via PayPal as they tried to use their own PayPal account but could not remember their password. This slowed the process of accepting payments and the Treasurer began to assist the Financial Secretary as she was helping the individual use the Tablet to submit payment via PayPal.
  4. One individual winner left early and made payment after the event. The finance committee was asked to inform Soror Lisa Cagnolatti once the payment was made via PayPal.
  5. Silent auction payments were made via cash and PayPal.

NOTE: Soror Lisa Cagnolatti was informed via text message after the event that individuals who paid via PayPal did not pay the PayPal fees. She replied via text "Oh darn, I forgot about the PayPal 😊" She was

understanding, and this will be an area for improvement. One individual paid the PayPal fee via cash in the amount of \$1.25.

**General Donations**

- General donations were paid via PayPal, Check and Cash. Receipts were provided.

**Treasurer**

- Provided large color QR Code printouts to post on tables for ease of use by donors.
- 5/31/2024 Petty Cash was withdrawn from TDPF checking account in the amount of \$300, 200 in tens and 100 in fives.
- Calculated all funds received. Envelopes and deposit slips were prepared as outline:
  - Petty Cash
  - 50/50 Raffle
  - General Donations
  - Silent Auction
- Each item was deposited separately on June 3, 2024. Each deposit slip is recorded the in TDPF Treasurer three ring binder.
- Added general donations reported by Soror Kim Hunley on 6/6/2024 during TDPF Executive Director meeting. A copy of the Co-Chairperson’s report was provided via email during the meeting.
- A copy of the Eventbrite ledger for 2024 and 2023 fundraisers was provided by email, upon request by the Treasurer, to accompany TDPF financial reports for record.

**Profit/Loss Overview**

Description	2024 Expected Totals Per Chair Report (image attached)	2024 Actual	2023 Actual
Gross Profit	20,125.00	17,078.84	16,541.93
Expenses	11,119.33	9,754.68	8,998.38
Net Profit	9,005.67	7,124.14	7,543.55

The screenshot shows an Excel spreadsheet with the following data:

	A	B	C	D	E	F	G	H	I
	REVENUE		BUDGET		ACTUAL	VARIANCE	COMMENTS		
1	Tickets	82	\$ 7,380.00			\$ (7,380.00)			
2	Emerald Platinum Package	8	\$ 5,720.00			\$ (5,720.00)			
3	Rose Gold Package	5	\$ 2,075.00			\$ (2,075.00)			
4	50/50 Raffle Revenue		\$ 700.00			\$ (700.00)			
5	Silent Auction		\$ 3,500.00			\$ (3,500.00)			
6	Donations		\$ 750.00			\$ (750.00)			
7	<b>Total Revenue</b>		<b>\$ 20,125.00</b>		<b>\$ -</b>	<b>\$ (20,125.00)</b>			
8	<b>EXPENSES</b>								
9	<b>Top Golf Play &amp; Brunch</b>								
10	Top Golf Bays	20	\$ 2,550.00				Receiving 50% discount off \$255/bay		
11	Room Rental		\$ 600.00				Receiving 50% discount off \$1,200 rental fee		
12	Brunch	20	\$ 2,700.00						
13	<b>Drink Tickets</b>								
14	Individual Tickets	82	\$ 594.50				Beer and House Wine (7.25)		
15	Emerald Platinum Drinks	48	\$ 552.00				Premium Beverage (11.50)		
16	Rose Gold Drinks	15	\$ 172.50				Premium Beverage (11.50)		
17	<b>Fees &amp; Taxes</b>								
18	F&B Service fees	20%	\$ 833.80						
19	Top Golf Coach		\$ 200.00		200				
20	Bartender Fees	2	\$ 150.00						
21	Sales Tax	8.6%	\$ 616.53						
22	EventBrite Fees		\$ 750.00						
23	<b>Other Expenses</b>								
24	Decor		\$ 250.00						
25	DJ Contract		\$ 500.00		500				
26	Other Expenses		\$ 650.00				\$450(liability ins)		
27	<b>Total Expenses</b>		<b>\$ 11,119.33</b>		<b>\$ 700.00</b>				
28	<b>NET REVENUE</b>		<b>\$ 9,005.67</b>		<b>\$ (700.00)</b>				

Respectfully submitted,

Elana A. Payton, Treasurer